



Fusion Flow created by Catherine Brown



**New Members Pack
2023 - 2024
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**Welcome to
The Lace Guild**

A Catherine wheel was adopted as The Lace Guild logo in April 1978, two years after the formation of the Guild. Catherine was a rich, educated, young and beautiful Christian living in Alexandria c.300AD. When she rejected the advances of the Roman Emperor Maximinus and defeated his philosophers in argument he ordered her to be put to death at the wheel (a wheel set with spikes or knives spun against the victim's body). She became a popular saint and was adopted as patron by spinners and weavers and later by lacemakers, who celebrated her feast day, 25 November, as Catterns Day.

The Lace Guild



Charity Registration No 1195559

Museum Registration No RD1950

VAT Registration No 342 9046 61

The Hollies
53 Audnam
Stourbridge
West Midlands
DY8 4AE
Tel: (01384) 390739
Fax: (01384) 444415

Dear Member

Welcome to the Lace Guild, established in 1976, and now the largest lace organisation in the UK. The Lace Guild is an Educational Charity and it has a worldwide membership which covers every aspect of lace. Some members are beginners, some are designers, some teachers, others have an international reputation; some collect lace, others make lace equipment. The Lace Guild exists to support everyone with an interest in lace, in all its varied forms, including knitting, crochet, tatting, filet, decorated nets, machine embroidery, needlelaces and bobbin laces, from Britain and other parts of the world, and to act as an envoy with the wider public for all aspects of lace and lacemaking. We celebrate both traditional and contemporary lace, and our membership is open to all, regardless of age or experience.

The Lace Guild headquarters at Stourbridge, West Midlands is in an Edwardian house called The Hollies. This is home for our offices, sales, our accredited Museum's extensive collection of lace and lace artefacts and a small exhibition room where we display modern and antique laces. For details, please see your Lace magazine. There is also an extensive library collection of books and magazines, which is probably the largest collection in the world. Most of these can be borrowed by members in the UK for the cost of postage. Study folios of laces are also available for loan. The Hollies is open Wednesday to Friday 10.00-15.00 and the first Saturdays except for January and December. At other times we can open by appointment. We can host visits from groups by arrangement.

A small permanent Staff runs the Membership Services and day to day business at The Hollies. They are supported by an elected Executive Committee and other volunteers with responsibility for collections, education, outside exhibitions, publications, courses and workshops. The AGM details are published in Lace and we have activities arranged around AGM each year in Spring. The Lace Guild runs a spring school, summer school, weekend courses, carries out lace assessments and holds a triennial lace competition.

The Lace Guild has a website where you should be able to find answers to many questions about the Guild, as well as looking at our sales items, and you can join us on The Lace Guild Facebook page, where you will see up to date news and photographs of our activities and we are now also on TikTok @the_lace_guild.

I hope you enjoy your membership of The Lace Guild. Please encourage your friends to join as well. The Lace Guild can only function well with the support of its members and volunteers. If you have spare time and would like to volunteer to help us, please contact The Hollies for further details. Any ideas and requests will be welcomed. Let us know what you need and we may be able to help. Enjoy your lacemaking.

With best wishes

Denise Smith

Honorary Chairman



www.laceguild.org
Email: hollies@laceguild.org

Lace Guild Activities and Services

Lace

Lace, our quarterly publication (also available as an e-magazine), contains patterns, articles on lace and related topics, information about lace courses, exhibitions and lace days, news from lace groups, book reviews and details of suppliers. The editor welcomes articles, original patterns and news from members. *Lace* is published in the last week of July, October, January and April; an index is available each year.

Early Days in Lacemaking (ED)

Our second magazine (only available as a quarterly e-magazine) for under and over 18s, who are new to lacemaking; ED is popular for both new lacemakers and those supporting young lacemakers.

There is an annual competition called Threads4Fun, judged at the AGM, and classes for under 18s in the John Bull Trophy Competition.

AGM and Fringe Activities

The Lace Guild AGM and Fringe is held annually. This is a day of workshops, displays, talks or other activities which provides an excellent opportunity for members to meet, shop from both the Lace Guild and suppliers, and exchange ideas. Full details are published in *Lace*.

Library

The Lace Guild has the most comprehensive lace library in the UK (and possibly the world). The books and periodicals include many that are published abroad or are now out of print. The majority of items may be borrowed by members living in the UK, the loan period is two months and there is no charge for borrowing but you will need to pay postage both ways (in stamps please). Other items may be studied at The Hollies. Unfortunately we are unable to offer the loan service to overseas members, but subject to certain conditions we are able to provide photocopied extracts. A library list is available in individual sections – see separate page.

Collections

The Guild has rapidly growing collections of lace, tools, threads and other items relating to lace and lacemaking. These may be studied at The Hollies (by appointment) and many of the items may also be borrowed by individuals or groups. The importance of the collections was recognised by *Resource* (The Museums and Galleries Commission) in January 2001 when The Lace Guild was awarded full museum accreditation. Our ground floor Exhibition Room was opened in 2011. A large proportion of the items in the collections have been donated or bequeathed to the Guild, others have been bought with cash donations or from a small annual budget. Gifts and bequests to the collections and the library are welcomed, but these must be unconditional – inappropriate or duplicate items may be passed to another museum or sold to raise funds for the collection or library.

Courses

The Guild organises a range of educational events, including workshops at the AGM, longer courses on specific laces (some residential), study days at museums and a very popular Summer School. Full details are published in *Lace*.

Assessment

The Lace Guild assessment scheme is aimed at lacemakers who would like an independent assessment, by recognised experts, of their lacemaking ability. Assessment is available at foundation, intermediate and advanced levels. Syllabus and record books for the Torchon, Bucks Point, Honiton, Bedfordshire, Milanese, Tatting and Needlelace, Decorated Nets & Downton assessments are available from The Hollies.

Exhibitions

Lace Guild exhibitions incorporating the John Bull Trophy Competition are held every three years and attract entries from all over the world. These have inspired interesting and exciting lace, both traditional and contemporary. The schedule, rules and venue will be published in 'Lace' together with the relevant dates, or can be found on The Lace Guild website.

There are quarterly exhibitions held in the Exhibition Room at The Hollies and we often have a display at major craft shows. Lace Guild exhibitions are held from time to time at other venues.

Insurance

The Lace Guild can supply insurance to members for lace days, lace classes, regular group meetings and exhibitions of lace. Please contact The Hollies for further information and an application form.

Bursaries

The Guild offers a range of bursaries and grants:

- **The Lace Guild Bursary**, to facilitate a research project, up to £500, applications by 31 December.
- **Ann Woodward Memorial Bursary**, two grants of £20 to help lacemakers attend a lacemaking course, applications at least three months before the course.
- **Lilian Young Bursary**, for study for a qualification in lacemaking or (lace) teaching, applications by 30 June.
- **Chihuahua Bursary**, for disabled lacemakers to assist with cost of getting to a lace event, or pay postage on books from The Lace Guild library, applications at any time.
- **Travel Grant** (£20-£30) for groups in outlying areas to assist with travel costs of a visiting tutor, applications three months before the course.

Further details and applications forms can be obtained from The Hollies.

Advice

The Guild can call upon the services of experienced members to give advice on most aspects of handmade lace including identification, care and techniques. No charge is made for this service but a donation to cover costs is appreciated.

Moving to a new area?

Contact The Hollies for information about groups or teachers near to your new home. We rely on our members to keep us informed of the names and up-to-date contact addresses of teachers and lace groups.

The Lace Guild Library

The categories of books and items available in the library are as follows:-

Bobbin	Magazines (UK and from all over the world)
Canegie Folios	Needlelace
Crochet	Needlework
Design	Tatting
Fashion	Videos – CD's – DVD's
History	
Knitting	Photographs, slides and archive materials
Macrame	can be viewed by appointment

A full list of books and publications can be found on The Lace Guild website www.lace.guild.org and searched by clicking on the 3 bars, then collections – The Library

The extensive library of lace and related books can be borrowed subject to the following conditions.

Members resident within the UK can borrow items from the Guild Library either by personal visit to The Hollies or by post. Members are required to pay postage both ways and the outward cost is marked on the package. The refund of outward postage is to be sent when returning the items and stamps are preferred. Requests can be made by letter, telephone or email to the Librarian. Our Librarian is in the office Tuesday – Friday. Items are usually loaned for two calendar months and can be renewed unless requested by another member. The return date on the label is a filing date so do not be concerned if it is not a working day. Prompt return of loan items is appreciated. The Library list is updated as often as possible so please enquire about items not listed.

Please be aware of the copy right legislation – you can copy small amounts from a book for your own personal use (10%) but not for commercial purposes.

The Lace Guild often receives gifts and bequests of lacemaking books most of which are sold to allow new purchases for the Library.

Library List

Below is a list of the categories of books in the library list; each number refers to the number of sides of paper needed to print the list. Please order the sections you want. The charge is 15p per sheet (2 sided where possible). If ordering by post please pay using UK postage stamps.

Bobbin	19	Macramé	1
Carnegie Folios	1	Magazines	3
Cassettes	1	Miscellaneous	3
Computers in Lace	1	Needlelace	3
Crochet	4	Needlework	3
Design	1	Photographs	1
Fashion	1	Slides	1
History	12	Tatting	2
Knitting	2	Videos	1

Copying from The Lace Library.

Under the provision of the 1988 Copyright, Designs and Patents Act, the Librarian of The Lace Guild is permitted to supply copies of a 'reasonable proportion' of a book (usually considered to be up to 10% or one chapter, whichever is the greater) or one article from a journal. A charge of 15p per A4 page copied, plus postage will be made for this service.

The following conditions apply to the photocopying and a declaration to this effect will need to be signed:

- a) that you have not previously been supplied with a copy of the same material by The Lace Guild or any other librarian;
- b) that you will not use the copy except for research or private study and will not supply a copy of it to any other person; and
- c) to the best of your knowledge no other person with whom you work or study has made or intends to make, at or about the same time as the request, a request for substantially the same material for substantially the same purpose.

A copy of the declaration will be supplied on request to The Hollies.

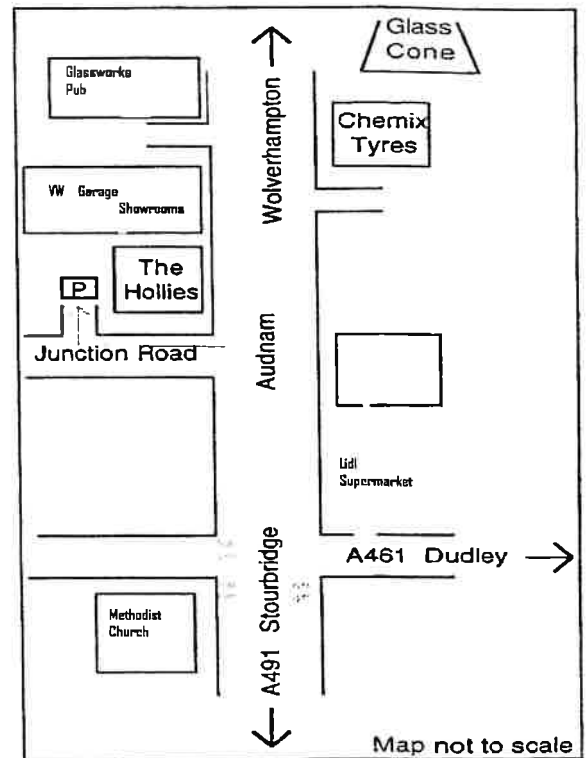


The Hollies is on the A491 between Stourbridge and Wolverhampton. The front door faces the main road, the back door and small car park are reached from an entrance on Junction Road.

Travelling by road from the south or east, leave the M5 at junction 4 and take the A491 to Stourbridge; when you enter the town join the ring-road, keep in the nearside lane (Wolverhampton exit), go through the 3rd **main set** of traffic lights, over the brow of the hill, 3rd little road on your left is Junction Road, turn here and immediately right **through the gates** into **The Lace Guild** car park. Please do not park outside on the pavement as that is a private car park and does not belong to us. Car parking for The Lace Guild is also allowed in the Redhouse Glass Cone, a little further up the road, on the right (see map).

From the north, leave the M6 at junction 12; take the A5 towards Telford then turn left at the first roundabout towards Wolverhampton on the A449; follow this through Wolverhampton then the A491 to Stourbridge; after Kingswinford look out for the Redhouse Glass Cone on the left then the VW dealer on the right immediately before The Hollies.

The Hollies can be reached by bus from Wolverhampton or Stourbridge. The Number 16 bus runs every 20 minutes between the stations of the two towns – ask for Chemix or the VW Garage – Contactless card payment is available. Journey time from Wolverhampton is approx 45 minutes, from Stourbridge 10 minutes, other buses run from Stourbridge and turn off along the A461 to Dudley. There are frequent rail services from Birmingham New Street to Wolverhampton and an hourly service from New Street to Stourbridge Junction, with more frequent services from Moor Street and Snow Hill, change at Stourbridge Junction for Stourbridge Town (said to be the shortest branch line in the country), then you will need to get a bus to reach The Hollies.



MEMBERSHIP/RENEWAL FORM

2023/24 Membership Rates: Your Lace Guild Subscription is due on 1 July 2023.

	UK	Europe	Overseas
Full Member (Direct Debit)	£30.00	n/a	n/a
Full Member	£33.00	£38.00	£42.50
Student Membership*	£17.50	n/a	n/a
Young Lacemaker Under 18 e.magazine only	£10.00	£10.00	£10.00
Young Lacemaker 18 and over e.magazine only	£15.00	£15.00	£15.00
Young Lacemaker 18 and over (member discount)** e.magazine only	£5.00	£5.00	£5.00
Associate Member ***	£16.00	£16.00	£16.00
e-Membership	£20.00	£20.00	£20.00

* Student: you must be aged 16 or over and in full time education and provide proof of eligibility, in the form of a letter from the principal of your school/college/university or a photocopy of your valid NUS/student card.

** Discounted rate for Young Lacemaker 18 and over when also full member or e-Member of The Lace Guild.

*** Associate members living at the same address as a full member.

If you currently pay by direct debit please do not return this form to us unless you are making a new Gift Aid declaration and/or making a donation.

Renew your membership to be a part of the UK's largest lace community ~

Are you using your membership benefits?

-
- Receive a quarterly copy of *Lace*, with up to date news, articles and patterns.
 - Borrow from the vast range of lace books and magazines in the Guild's Library.
 - Take part in the Assessment scheme at members' rates to get an expert, independent appraisal of your lacemaking.
 - Free Public Liability Insurance cover for Lace Days, workshops, demonstrations and more.
 - Join in the courses and workshops with members' priority booking and preferential rates.
 - Have a say in your Guild by voting on current issues at the AGM.
-

Please fill in your details on page 3 to renew your Lace Guild Membership.



The Lace Guild

Instruction to your bank or building society to pay by Direct Debit



Please fill in the form and send to:

The Lace Guild, The Hollies, 53 Audnam, Stourbridge, West Midlands, DY8 4AE

Name and full postal address of your bank or building society

To: The Manager	Bank/Building society
Address	
Postcode	

Service User Number

7	5	8	0	5	4
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Membership number

M					
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Instructions to your bank or building society

Please pay The Lace Guild CIO Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with The Lace Guild and, if so, details will be passed electronically to my bank/building society

Name(s) of account holder(s)

--

Signature(s)

Date

Branch sort code

--	--	--	--	--	--	--	--

Bank/building society account number

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Banks and building societies may not accept Direct Debit Instructions for some types of account

MEMBERSHIP APPLICATION/RENEWAL

Please consider making a donation to The Lace Guild: The Lace Guild CIO is a registered educational charity (number 1195559) managed almost entirely by volunteers. If you would like to make a donation in addition to your subscription, please indicate the amount you wish to donate by completing this section of the form. **Please note that if you pay by Direct Debit, we can only collect your subscription by this method and you will need to send your donation separately to The Hollies with this form or donate via the website.**

Thank you in advance for your generosity.

PAYMENT

Title..... First name..... Surname.....
Address.....
..... Postcode.....
Membership number..... Date.....
Email..... Phone.....

Subscription (member): £.....
Subscription (Young Lacemaker): £.....
Donation: £.....
Total Payment: £.....

Full members or e-Members of The Lace Guild can also subscribe to Young Lacemaker (Early Days in Lacemaking) for £5.00.

If you are a UK taxpayer please consider filling in the gift aid declaration on the back of this form. At no cost to yourself, this allows us to claim an extra 25p for every pound that you give us which makes a huge difference to the Guild.

Payment Methods:

New Direct Debit

(please complete form opposite)

To enable us to renew your membership promptly, please ensure the Direct Debit Mandate form is returned by **26 May 2023**. You will be notified when your payment will be taken.

Cash

By hand only. Please do not send cash by post

Cheque

Made payable to **The Lace Guild CIO** and send to: The Lace Guild, The Hollies, 53 Audnam, Stourbridge, West Midlands, DY8 4AE. Please write your membership number on the back of your cheque.

PayPal

Please send your payment to accounts@laceguild.org
Please ensure you include your name, address and membership number. **You do not need to return this form if paying by PayPal.**

Credit/Debit card

Please **renew via the website if possible** or call the office to pay.

Overseas and Europe

We can only accept payment in Sterling, by cheque drawn on a London Clearing Bank, by PayPal or by credit/debit card. We cannot accept payment in other currencies.

Receipts

If you require a receipt please send an SAE with your payment and Renewal Form.

Gift Aid adds 25% to the value of your donation at no extra cost to you. This additional income really makes a big difference, so please don't forget to Gift Aid donations if you are a UK tax payer.

Please do not complete this form if you have previously completed a Gift Aid declaration for The Lace Guild and remember to inform The Hollies if your subscriptions and donations no longer qualify (see below).

Charity Gift Aid Declaration – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £ _____ and any donations I make in the future or have made in the past 4 years to:

Name of Charity: The Lace Guild CIO

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.



The Lace Guild Insurance



To be included in the insurance cover arranged by The Lace Guild the enclosed form should be completed after December 31st and returned before January 31st. Please return by email if possible. If using post, remember to include a SAE if you require confirmation. Any amendments to the information given should be notified to The Lace Guild as soon as possible. **NB: All events must be organised by a Lace Guild member and cover will only apply to those events that have been notified to us in advance.**

A Public Liability Certificate is available upon request if required by the venue. (NB: The Lace Guild's Insurance runs from September to September and there may be a delay in sending an updated certificate to cover the period from the September renewal due to administration procedures, but please be assured that the cover will continue.)

A single application is required for any group or groups you may be representing and any personal activities such as teaching or demonstrating which you are involved in. If you are in any doubt at all as to whether you or your group may or may not be involved in an activity during the year, include it on your return. This should cover the activities and events in which you will be involved and usually only needs the date and venue.

Exhibitions can be notified to The Lace Guild at any time during the year, but we need the details a minimum of 6 weeks before the opening date. Please include the dates and duration of the exhibition, the location/address, security, a list of the items to be covered and their value including the total value of the exhibition. Theft is covered only where there is forcible or violent entry. We always notify our insurers separately of exhibitions to ensure that adequate cover is in place and in some circumstances an additional premium may apply. For 2019/20, if your group's Regular Group meetings were insured through The Lace Guild, the Annual Administration cost will be £2.25 per non Lace Guild Member.

The Annual Administration fees for non-members should be paid at the same time as form is returned; This fee can be paid either by bank transfer (Sort Code 60-20-48, Account Number 03249360, fill in "Insurance for Name of Group" in reference box) or by debit card over the phone which might save you having to post a cheque.

If you require library cover (for libraries kept in a locked cupboard at the meeting venue), then you must give an estimated value (NOT for those held privately, which are not insured). The maximum amount insured will be £1000.

Note that there are excesses applicable to claims and you should contact the Lace Guild for information in the event of a claim.

If you require more specific information regarding cover then please contact The Hollies for clarification: office@laceguild.org.



The Lace Guild Insurance



FORM FOR PERIOD FROM 1ST JANUARY – 31ST DECEMBER 2022

Name..... Membership No.....

Email address

Name of Lace Group (if applicable).....

(If a posted acknowledgement of receipt is required please enclose a SAE)

If you require a certificate to display in your venue, please tick here:

Please complete any relevant categories that you require insurance for during the year. (attach a separate sheet if applicable). **NB: Additional dates / changes must be notified to TLG, with at least 6 weeks notice)**

Regular Group meetings

Number of meetings:	<input type="text"/>	Number of non members:	<input type="text"/>
Venue:			

Exhibitions

Date:	
Venue:	

Displays/
Demonstrations

Date:	
Venue:	

Classes

Term Dates:	
Venue:	

Lace Days

Date:	
Venue:	

Workshops

Date:	
Venue:	

Libraries (not held at a private house)

Value:	
Where held:	

Please email your completed form to office@laceguild.org or return it by post to The Lace Guild, The Hollies, 53 Audnam, Stourbridge, West Midlands, DY8 4AE.