



**The Third Annual General Meeting  
of The Lace Guild CIO  
to be held at 4pm on Saturday 20 April 2024  
at Scarman House, Warwick Conferences, CV4 7SH**



**Agenda**

1. Chairman's Welcome
2. Apologies for Absence
3. Minutes of the Second Annual General Meeting
4. Amendments
5. Chairman's Remarks
6. Trustees' Report
7. Finance overview
8. Adoption of the Trustees' Report & Statement of Financial Activity
9. Election of the Independent Examiner of the Accounts
10. Subscriptions for 2025/2026
11. Election of Trustees
12. Date and Place of 2025 AGM
13. Close of Business Meeting
14. Presentation of Awards and Open Forum

The Trustees will be recommending a change to subscription rates for 2025/2026 reflecting feedback from AGM 2023.

Under the Constitution, The Lace Guild CIO (Registration No 1195559) is managed by a Board of Trustees consisting of up to 12 members. At each AGM one-third of the charity trustees shall retire from office but they are eligible for reappointment for a further term of three years and may serve for a maximum of three terms.

The following continue to serve: Denise Smith, Christopher Evans, Lizzie Foulon, Amanda Binns, Christine Cooper and Alison Hopper-Bishop.

The following trustees will retire: Andrea Gaskell, Liz Muncey, Phil Baldwin.

The following trustees will be standing for re-election: Liz Muncey, Phil Baldwin.

There are currently vacancies for 4 trustees.

**Please register to attend the AGM by sending your membership number and email address to [office@laceguild.org](mailto:office@laceguild.org) by Wednesday 17 April 2024.**

Please note that this AGM will be a hybrid event and therefore you can be involved either in person, online or via proxy (your proxy must be present either in person or online).

Proxy forms (available on the website or from the office) must be returned to The Honorary Secretary, Mr C Evans, c/o The Lace Guild, The Hollies, 53 Audnam, Stourbridge, West Midlands, DY8 4AE, or email to [thelaceguild.secretary@gmail.com](mailto:thelaceguild.secretary@gmail.com) no later than **2pm on Wednesday 17 April 2024**.

The Trustees' Report & Statement of Financial Activity will be available on our website [www.laceguild.org](http://www.laceguild.org) and copies will be emailed to those who register to attend the AGM.

Please contact us at [office@laceguild.org](mailto:office@laceguild.org) or phone **01384 390739** if you would like us to send you a hard copy.